Roles and responsibilities of I-CCM members

Tim A. Clary, Gordon Mortimore, Iryna Reshevska

I-CCM Induction Workshop

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CCM membership requirements

Requirement 4

The CCM ensures adequate representation of key affected populations taking into account the socio-epidemiology of the three diseases.

The CCM ensures adequate representation of PLWD, taking into account the socio-epidemiology of the three diseases

The CCM has balanced representation of men and women (CCM membership is at least 30%).

CCM membership requirements

Requirement 5

a) All non-governmental constituencies represented on the CCM selected their representative(s) on their own, through a transparent and documented process

CCM membership comprises a minimum of 40% representation from national civil society sectors

CCM has clearly defined processes of soliciting inputs from and providing feedback to their constituencies that selected them to represent their interests in the CCM

The CCM elects its Chair and Vice-Chair(s) from different sectors (government, national civil society and development partners) and also follows good governance principles of periodic change and rotation of leadership according to CCM by-laws

Membership Renewal for 2015-2018

- Election Committee formed end 2014.

- Jan-June 2015: Election processes for civil society election

- June-July 2015: Civil society engagement.

- Aug – Sep 2015: Civil society elections undertaken, documentation uploaded to GF.

- Sep – Oct: Nominations for government and bi/multi-laterals received.

Membership by Sector and Constituencies

Government		Bi/Multi-Lateral		Civil Society	
MoHFW	5	Bi-Lateral	2	HIV	4
Other Central Ministry (Finance)	1	Multi-Lateral	2	TB	3
State Govt	2			Malaria	3
Academia	2			Private	2
Total	10	4		12	

Member Responsibilities

⦿ Each I-CCM member represents the interests of their entire constituency, and not his- or herself or organisation.

⦿ I-CCM members must consult their constituency regularly so that they can reflect their views and concerns in I-CCM decisions and meetings. These consultations should be reflected in the work plans that each constituency develops.

⦿ All I-CCM members must attend and participate in I-CCM meetings and contribute to the general decision-making process. Whenever a substantive member is unable to attend they should ensure that the alternate member attends.

Sectoral Responsibilities

	Government	Bi/Multi-Laterals	Civil Society
Development & Submission of Concept Notes	-Ensure alignment of CN with national strategies and priorities. - Identify gaps in implementation. - Establish HSS priorities. - Provide technical inputs into the development of CN and review drafts.	- Ensure harmonisation of other funding sources. - Identify potential sources of Technical Assistance for development of CN.	- Provide technical inputs and community perspectives into CN development. - Ensure participation from KAPS and PLWD. - Identify CSS priorities. - Update constituencies on progress and content of the CN.
Nomination of PRs	Nominate Operational PRs		Communicate PR nomination process within constituencies

Sectoral Responsibilities

	Government	Bi/Multi-Lateral	Civil Society
Oversight of PRs and grant implementation	- Problem-solve any bureaucratic blockages, specifically relating to procurement/importation - Provide recommendations for OS site visits	Provide technical support to compliment member skills mix	- Solicit feedback from communities and service users - Provide recommendations for OS site visits
Communication	Ensure GF updates are part of regular coordination meeting agenda items for each disease department	Ensure mechanisms are in place to include GF updates in regular coordination meeting among constituencies	Develop annual constituency feedback work plans

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